



Decisions Reserved for Council

Mission Statement

“The Pre-Hospital Emergency Care Council protects the public by independently specifying, reviewing, maintaining and monitoring standards of excellence for the safe provision of quality pre-hospital emergency care”

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Pre-Hospital Emergency Care Council

Month 2020

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Version History

(Please visit the [PHECC website](http://www.phecc.ie) to confirm current version.)

Doc No-Title POL014 Decisions Reserved for Council		
Version	Date	Details
1	Oct 2010	New
2	31 Jan 2013	Revised
3	18 Nov 2021	Revised following review of policy

Schedule of Decisions Reserved for Council

1. Approval of the establishment of committees of the Council and by resolution, the dissolution any committee.
2. Approval of the establishment of sub-committees of Council and by resolution, the dissolution of any sub-committee.
3. Ratification of the appointment of Chairperson of each committee, as recommended by the Chair of Council
4. Ratification of the appointment of the Secretary to Council as recommended by the Chair of Council. The Secretary should have signed his/her agreement to act in compliance with S. 226 (5) of the Companies Act 2014. Council should ensure that it is compliant with S.226 (2) in regard to the appointment of Secretary to Council.
5. Approval of the appointment of a Chairperson of each sub-committee as recommended by the Chair of the parent committee
6. Approval of the terms of reference and membership of each committee and sub-committee of Council, as recommended by the Chair of the parent committee
7. Approval or amendment of recommendations by Council Committees, as appropriate.
8. Approval of the appointment of the Director.
9. Determination, with consent of the Minister, of the terms and conditions of employment of the Director.
10. Removal of Director from office, subject to the consent of the Minister.
11. Approval of delegated authority levels at senior executive levels.
12. Preparation and submission to the Minister, not later than 30th day of April each year, of a Confidential report on its activities for the previous year.
13. Approval of annual reports and statutory accounts together with the Statement of Internal Control.
14. Appointment of Deputy Chairperson as specified in Council Standing Orders.
15. Appointment of Acting Chairperson for a particular Council meeting in the absence (or recusal) of the Chairperson and Vice Chairperson.
16. Approval and amendment, as appropriate, of Standing Orders for the conduct of Council and Committees' activities.
17. Approval of Strategic Plans.
18. Approval and variation of annual business plans.
19. Approval of significant disposals and retirement of assets of the Council (value at or above €70,000).
20. Approval for use of Council Seal. This will include the delegation of and signature to the application of the seal to such documents as Council approves, to the Chair, a Council member and Secretary.
21. Approval of major contracts and capital projects, to include Grants or other payments in excess of € 100,000.
22. Approval of all Memoranda of Understanding, Service Level Agreements, and/or significant contracts relating to any overseas activity.
23. Approval of treasury policy for funds in credit (value at or above €250,000).
24. Approval of borrowing of money with the consent of the Minister.
25. Approval of acquisition of land or buildings with the consent of the Minister for Health
26. Appointment of Consultants, with ministerial approval, as appropriate.
27. Approval of the Schedule of Fees, with the consent of the Minister for Health.



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