

## **Call for expressions of interest for membership to Pre-Hospital Emergency Care Council (PHECC) Committees**

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### **Background:**

The Pre-Hospital Emergency Care Council (PHECC) is seeking expressions of interest from our wide range of stakeholders; PHECC registrants, PHECC recognised institutions and others, to participate in the work of the Education and Standards Committee.

### **PHECC's Role:**

The Pre-Hospital Emergency Care Council (PHECC) is an independent statutory agency with responsibility for standards, education and training in the field of pre-hospital emergency care. PHECC are the regulator for emergency medical services (EMS) in Ireland and our role is to protect the public. Council publish clinical practice guidelines (CPGs) and recognise institutions to provide pre-hospital emergency care training and education. In addition to maintaining a statutory register of practitioners, Council also approve Pre-Hospital Emergency Care Service Providers to implement CPGs.

### PHECC's Committees:

PHECC's Committees assist and advise Council in fulfilling its statutory functions and ensure that a broad range of contributions, skills and qualities are available in the interest of patients and the public. The Education and Standards Committee is made up of Council and non-Council appointed members who demonstrate a wide range of knowledge, skills and/or expertise.

### **The role:**

PHECC Council seeks to appoint persons who will assist Council work through participation on the established statutory Committee for Education and Standards. Such appointees may be asked to participate on sub-Committees and working groups as and when they are convened. The expertise and competencies for the Education and Standards Committee is set out below.

**Committee requirements:**

Education and Standards Committee	Specific requirements
6 vacancies	<ol style="list-style-type: none"> <li>1. Patient representative</li> <li>2. Non-government organisation with a community focus</li> <li>3. PHECC registrant at facilitator or tutor level representing private Recognised Institutions (RIs) providing Emergency Medical Technician (EMT) training</li> <li>4. Representative from the higher education institutions who is a registered medical practitioner involved in paramedic education</li> <li>5. PHECC registered Tutors at AP, P, or EMT level 2 vacancies</li> </ol>

All candidates shall also possess a range of skills and competencies amongst the following:

**Skills and competencies**

**Essential**

- Have good interpersonal skills with proven ability to build relationships with many different stakeholders
- Ability to interact with other Committee members in a group setting, valuing the contributions of all members
- Display good oral and written communication skills, with ability to negotiate and challenge when necessary
- Ability to make informed decisions, think critically and articulate opinions in a clear, concise and logical manner
- Demonstrate effective judgement, decision making, analytical thought and initiative
- Have a strong sense of ethics and integrity
- Ability to bring objectivity and scrutiny to the governance of the Committee.

**Desirable**

- Experience developing, reviewing and analysing policies
- Display knowledge of the business and regulatory environment in which PHECC operates or demonstrate capacity to acquire this knowledge
- Experience of the public health sector

- Broad experience in professional regulation and/or regulation of services
- Knowledge of delivery and/or management of healthcare services is highly desirable.

### **Remuneration**

Committee member expenses will be paid in accordance with public service travel and subsistence policy. No direct remuneration will be paid.

### **Term of appointment**

The appointment to the Education and Standards Committee is for the duration of the serving Council which is a four year period.

### **Time commitment/frequency of meetings**

The time commitment will vary depending on the work of the Committee. The minimum number of scheduled meetings is 6 per year. However additional meeting days may be required.

### **Meetings Location**

Generally, all meetings of the Committees are held at PHECC offices in Naas Co Kildare. However, from time to time meetings may be held in other locations. Appointees are expected to be able to sit at all national locations.

### **Conflicts of interest**

Personal or professional relationships with Council or Committee members, Recognised Institutions and/or licensed CPG providers, or with PHECC staff, may be perceived as a conflict of interest and should be declared on application.

### **Application process**

#### **How to apply**

1. Download and complete the [application form](#)
2. Attach a short CV of not more than two pages including the names and contact details of two referees (not related to you)
3. Return the application form and CV to [k.walsh@phecc.ie](mailto:k.walsh@phecc.ie)

The closing date for applications is **Wednesday 12<sup>th</sup> July 2017 @ 5pm.**